

Serial No .....

**APPLICATION FOR THE TRANSFER OF ALLOTMENT OF PLOT IN  
ZARAJ HOUSING SCHEME, ZONE-V, Islamabad.**

To  
The Managing Director  
Zaraj Group (Pvt) Ltd.

**Subject: -     TRANSFER OF ALLOTMENT OF PLOT NO ..... STREET NO .....  
                              SECTOR.....IN ZARAJ HOUSING SCHEME, ZONE-V, ISLAMABAD**

Dear Sir,

I, Mr. / Mrs. ....S/o / W/o / D/o..... was allotted by Zaraj Group (Pvt) Ltd. Plot No ..... Street No..... Sector ..... In Zaraj Housing Scheme, Zone-V, Islamabad measuring ..... Sq Yds vide registration No..... dated ..... I have now decided to transfer the said plot to Mr. /Mrs. / Miss ..... son/ daughter/ wife of ..... resident of ..... in consideration of Rs .....from whom I have received the entire consideration amount and who has agreed to abide by all the terms and conditions of allotment and to pay the transfer fee as prescribed by Zaraj Group (Pvt) Ltd and other dues payable by me in respect of the said plot.

It is, therefore, requested that the allotment of the plot may kindly be transferred in the name of Mr. /Mrs. / Miss .....with all my rights, liabilities and deposits. I enclose here with the following documents: -

- (i) Original Allotment Letter.
- (ii) Allottee personal record.
- (iii) Affidavit by the Seller.
- (iv) Affidavit by the Purchaser.
- (v) Undertaking by the Purchaser.
- (vi) Sale agreement of the plot.
- (vii) Attested photo state of Identity Cards of the Purchaser and Seller.
- (viii) Two photographs of the transferee.

Yours Faithfully,

Dated.....

Sign of allottee .....

NIC No .....

Registration No .....

**DECLARATION OF TRANSFEEE**

I, ..... S/o, W/o, D/o ..... resident of ..... Hereby admit the contents of the above application as correct. In case the allotment is transferred in my name, I hereby undertake:

- i. To abide by all the terms and conditions of allotment of the plot and to comply with all the orders, directions, instructions, etc issued from time to time by Zaraj Group (Pvt) Ltd & CDA.
- ii. To pay all the dues, fees charges etc payable by the allottee to the Zaraj Group (Pvt) Ltd. Or any other Government Department, Organization, Agency etc in respect of the said plot.
- iii. To use the plot for the same purpose for which it was allotted and to construct the building complying with all the relevant Rules / Regulations, direction, instruction, etc in force or issued from time to time by Zaraj Group (Pvt) Ltd & CDA.

Yours Faithfully,

Dated.....

Sign of transferee .....

NIC No .....